

**FROM:** Steve Hanson, Associate Provost and Dean, International Studies and Programs  
**SUBJECT:** Updates to the international travel review process  
**DATE:** May 2, 2022

**MSU's international travel procedures are adapting to reflect the current global travel landscape.**

After careful consideration of the high COVID-19 vaccination rate on campus, the re-opening of international borders, and the successful resumption of many global programs and activities, the Faculty and Staff Travel Review Committee (FASTR), the Office for Global Health, Safety and Security (Global Safety), the associate provost and dean for International Studies and Programs, and the provost have approved the following international travel policies and procedures for faculty, staff, and MSU-sponsored guests, **effective Monday, May 2, 2022.**

**INTERNATIONAL TRAVEL FOR FACULTY, STAFF, AND SPONSORED GUESTS**

- The MAU approval form and COVID-19 international waiver request form are no longer required for faculty, staff and sponsored guest travel.
- All MSU-sponsored travelers must [register their travel in the Global Travel Registry](#) and, as applicable, [submit a Request in Concur](#). Please refer to the MSU Manual of Business Procedures, Travel Policies & Procedures.
- Travel to [elevated or extreme risk destinations](#) is subject to additional review by Global Safety. Global Safety may prompt the traveler to complete an online travel waiver as needed as well as refer the waiver to FASTR for further review. Travel requests must be submitted three weeks in advance of departure date.
- MSU-sponsored travelers are eligible for [MSU-provided international travel health insurance](#) and support from the Office for Global Health, Safety and Security. A new coverage benefit has been added to MSU's international travel health insurance for travelers directed to quarantine by a physician; please review [complete coverage details](#).
- Travel to the U.S. from an international location does not require Global Safety approval.

**INTERNATIONAL TRAVEL FOR STUDENTS**

- Non-Education Abroad student travelers must submit a [COVID-19 international travel waiver request](#). This process is under review by the Risk and Security Assessment Committee (RSAC); however, the MAU approval form is no longer required.
- For details regarding travel with Education Abroad programs, please refer to the [COVID-19 Guidance for EA Programs](#) and the [Office for Education Abroad](#).

These policies and procedures are subject to regular review and may change as needed to protect the Spartan community. As always, refer to the [Office for Global Health, Safety and Security website](#) for the most up-to-date international travel policies and procedures.

**Please share this information widely within your college or unit.** If you have any questions, please contact the Office for Global Health, Safety and Security at [globalsafety@msu.edu](mailto:globalsafety@msu.edu), and [sign up for their mailing list](#) to receive regular updates.